

HRB Meeting Minutes

5/5/2020

I. Call to order

Hobart called to order the regular meeting of the HRB at 4:12 p.m. on 5/5/2020 via Zoom meeting.

II. Present

The following were present via Zoom: Brad Conley (HRB), Hobart Taylor (HRB Chair), Gerald Parham (HRB), Andrea Canfield (HRB Communications Coordinator), Sandrine Bizaux-Scherson (HRB), Susan Pearlman (HRB), Andrew Herndon (ICHA), Kim Encinas (ICHA), Barbara Correa (ICHA), Bryce Bunker (ICHA)

III. Approval of April 2020 Minutes

The minutes were approved by a quorum. HRB minutes are posted at <https://uhills.org/hrb-minutes/> .

IV. Presentation: Artwork at Vista Park

The proposed Area 11 will have a park with two flower garden areas that could accommodate two sculptures that fit within certain parameters of cost, weather-resistance, and size. Further discussions will ensue. A committee will discuss ideas and present them. Andrea Canfield, Sandrine Bizaux-Scherson, and Brad Conley will be on a committee to suggest sculpture ideas.

V. Communication Protocols for HRB

The HRB convened an executive session to discuss this portion of the agenda.

1) all email messages sent to HRB should be acknowledged by a member or by the chair.

2) If the issue fits within the scope of a specific ICHA employee or an HRB committee, the resident should be referred to that person or the chair of that committee. We can let residents know that HRB can advise ICHA and that residents should contact HRB again if their concerns are not resolved to their satisfaction and then we can put it on the agenda for discussion.

3) If an HRB member has the time and inclination to take on an individual project in response to a resident request (organize a financial seminar, form a subcommittee etc.), that should be added to the next meeting's agenda for approval by the board.

4) Urgent items could be addressed in between HRB meetings via email or by special session if they are time-sensitive.

5) Committee heads can make reasonable decisions independently that should be presented during the committee reports, including responding to resident messages to the HRB email (what's the status of the bike lane on Gabrielino, is there a community composter, when is the next trivia night, etc.).

6) HRB members can respond to individual residents as individuals, and should indicate in the email that this is the case. HRB does not need to be copied on these messages.

VI. ICHA Report

a. Recreational Facilities Management during Covid-19

HRB would like to be proactive in setting rules and guidelines for use of recreational facilities in University Hills. The governor's stay-at-home order is still in place and the question is whether UHills property management should be different than what is currently recommended. ICHA noted that they are continuing to monitor and follow guidance regarding parks and facilities. It was motioned and carried that the HRB support ICHA in following guidelines of the city of Irvine unless there is a reason to deviate from those recommendations. HRB will continue to reconsider and review these guidelines in light of rapidly changing information.

b. Tree Trimming

Dead branches of palm trees and other dead trees and foliage were recently removed because they were low enough to obstruct pedestrian traffic. In the future, tree trimming will be reserved for times when birds are not nesting.

c. 2019-2020 Budget

About \$51,000 was spent so far this year by the HRB, and \$9,000 is remaining in the fiscal year. This money cannot be carried forward to the next fiscal year. It was motioned and carried that the funds be used by the Welcoming and Wellness Committee for a community mapping project that could aid in the current COVID-19 crisis and also emergency preparedness.

d. 2020-2021 Budget

The proposed HRB budget for the next fiscal year is \$60,000, same as the current budget.

e. Invitation to HRB Member to join ICHA Board meeting 5/13/20

Gerald Parham will attend the upcoming meeting.

VII. Communication and IT Report

a. Land Acknowledgment

HRB would like to support a resident request to link on the ICHA website to sites acknowledging the land of the indigenous peoples. This was unanimously supported.

b. HRB encourages residents to participate in the photo contest and other community activities via the University Hills Facebook page.

VIII. New Business

a. Birdhouses

A resident has installed bluebird houses around University Hills and has requested reimbursement. The HRB has declined to provide reimbursement, as there was no initial request from the resident to work on the boxes or from HRB or ICHA to install the birdhouses.

IX. Summary statement

Agenda items included a presentation of park design for the Area 11 Vista Park, which will have a hummingbird garden and a butterfly garden; an update on HRB budget; HRB support of ICHA in following official guidelines for safety during COVID 19, pending further review as new information becomes available; tree-trimming, and other agenda items. The minutes, which will be posted once approved, will include more information on these and other matters.

X. Adjourn

Hobart adjourned the meeting at 6:11 p.m.

Minutes submitted by: Andrea Canfield

Minutes approved by: Approved by a quorum vote during June 2020 HRB Meeting.