

**MINUTES  
REGULAR MEETING  
HRB  
2 November 2021**

**Primary Location: Zoom Meeting**

**PRESENTATIONS TO HRB BY RESIDENTS AND GROUPS**

HRB welcomes participation at the Board meetings. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

- If you wish to speak on any agenda item or other matter, you can request to be placed on the agenda under the resident communication heading.
- The “resident communications” portion of the HRB meeting is set aside for residents or groups to raise issues that are not specifically on the agenda. To ensure time to hear all residents and address old and new business, the HRB will listen to your presentation, but not vote on any matters until further discussion in Executive Session. Each presentation is limited to 5 minutes with 5 minutes for questions and answers. Total time allotted to non-agenda items will be limited to 20 minutes. The Board may use Executive Session to discuss and vote if a vote is needed; or the Board may: request further information from the resident and group to be provided at the next meeting; request that ICHA staff contact the resident if it is an ICHA matter; refer the issue to the ICHA Board; or refer the matter to the relevant subcommittee.
- With regard to items that are on the agenda, residents will be given an opportunity to speak for up to 5 minutes when the Board discusses that item.
- Residents attending meetings over Zoom should type their name into the chat and note whether they are there for an agenda item or for “resident communications.”

## **I. PRELIMINARY**

### **A. CALL TO ORDER**

Meeting was called to order by the Board Chair at **4:01 P.M.** via Zoom.

### **B. ATTENDANCE**

The following were present via Zoom: Brad Conley (HRB), Sandrine Biziaux (HRB), Hobart Taylor (HRB Chair), Andrea Canfield (HRB), Chrissy McCormick (HRB Timekeeper), Susan Pearlman (HRB Treasurer) Kim Encinas (ICHA), Barbara Correa (ICHA), Andrew Herndon (ICHA), Arnie Bengo (ICHA), Lilli LaBuen Gillen (mural coordinator)

## **II. COMMUNICATIONS**

**A. RESIDENT COMMUNICATIONS:** Any residents in attendance may present non-agenda items for 5 minutes with 5 minutes for questions and answers. The total time for this purpose should not exceed 20 minutes.

**There were no residents present for resident communications.**

### **B. CHAIR REPORT**

Call for a volunteer to attend the next ICHA Board Meeting. The meeting has been moved to November 4. Chrissy will attend.

### **C. Approval of Previous board meeting minutes**

The October 2021 minutes were approved by a quorum.

The minutes are posted online at <https://uhills.org/hrb-minutes/>.

## **III. New Business**

A. Welcome new ICHA Staff member Arnie Bengo.  
Arnie has a background in nonprofits and is currently the full-time Community Events and Programs Coordinator for ICHA and she is excited to collaborate and get to know the University Hills residents.

B. HRB/ICHA Joint Board Meeting in December agenda discussion

- 30 minutes to get to know each other. Introductions, including what motivates each to serve in their roles, and some basic personal facts. This is a version of the HRB request to “get to know the ICHA Board”. A full “Zoom coffee” isn’t practical with everyone’s schedules, but a nice compromise is to carve ¼ of the meeting to build our working relationships a bit.
- 30 minutes to review [icha.uci.edu](http://icha.uci.edu) & [uhills.org](https://uhills.org). The session will start with a general “tour” of each site to show where current info is located. Then a discussion about

what is missing, what could be modified, and perhaps alternate organization of that info. This session is a first step to formally address with the ICHA Board and HRB the continued comments we hear from you about lack of transparency. A good starting point is for all of us to have a good understanding of what info is already there.

- 30 minutes for an HRB topic
- 30 minutes to follow-up on any item that was raised in the meeting and assign tasks & timelines.

#### C. Review architectural improvement process

The steps of the architectural improvement application process currently are for residents to submit forms to ICHA via email, and for Brad to upload forms to a Google sheet for review by HRB members; HRB members make notes and questions and indicate approval on the Google sheet. A new system has been requested by HRB.

#### D. Memorial plaques in University Hills

A resident has requested to place a commemorative plaque on a tree, bench, rock, or other location in University Hills. ICHA notes that memorial plaques have traditionally been placed on stones near trees identifying the tree types and the names of those memorialized. ICHA suggested concrete pavers that would be paid for by the person or group wanting to memorialize someone.

ICHA will bring examples of commemorative plaques and stones to the January HRB meeting with information about placement.

#### E.. Area 12 Update

The ICHA proposal for 210 stacked flat homes will come before the Regents in November.

#### F.. Proposal for extended Community Center Hours

The proposal is for the Community Center hours to be aligned with the hours of other parks and pools, until 9 pm on Friday and Saturday. This would apply when rooms are open for community use.

ICHA will advise in January and provide research. This would currently apply to the Friday night social gathering that ends at 9 p.m.

### **IV. ICHA Report**

#### A. Status of BLM Mural test plot and program announcement to community

The muralists will meet to apply sample paints to the mural location including anti-skid material. The proposed community paint date is December 18. A marketing plan will be established with ICHA and the mural coordinators including a website, newsletter, and more. The HRB is in support of the proposed dates.

#### B. HRB Election Process

Three homeowners minimum are needed on the HRB. ICHA and HRB representatives Brad and Andrea will meet to discuss the HRB Election Process to Ensure 3 Signatories to Ground Sublease. ICHA and Brad will meet to discuss

creating a plan for electing the HRB with no fewer than 3 signatories to ground sublease in accordance with the Property Use and Maintenance Regulations.

## **V. COMMITTEE REPORTS**

### **A. Transportation Committee**

Speed humps are currently being installed in Area 11.

### **B. Entertainment Committee**

Entertainment Committee Summary:

Coffee cart at the Community Center is ongoing with a different vendor and slightly modified hours that will be advertised.

October 30th - Halloween Spooktacular was very well attended with many children and families present, although food trucks canceled. UCIPD hosted truck or treat and ran out of candy, and did offer movies that were well attended for the small kids but not as popular with the tweens and older.

**Motion: for an additional \$145 to reimburse for pizzas purchased when the food trucks canceled unexpectedly. This passed.**

November 6th - Kids Basketball Clinic hosted by the UCI Women's Basketball Team: The UCI Women's Basketball Team will host a community outreach kids basketball clinic for children in University Hills. The clinic will be run by the UCI Women's Basketball coaching staff and players. All children 12 years and younger are invited to participate. The event will take place on Saturday, November 6th, from 8:30am to 10:00am at the Gabrielino Basketball Courts. Kids can show up to participate. Basketballs will be provided or participants can bring their own.

December 11: Holiday Bazaar. So far 16-17 artists have signed up. There are typically 20-25 participants. The Bazaar would like to expand to the outdoor area. Tacos and Co. will sell food at the Bazaar. Music choices are still being made and the Bazaar hopes to contact the holiday carolers.

**C. HOOT group reports that two owl boxes have been installed in park areas.**

**D. Welcoming and Wellness (W2)**

Community Meeting on Emergency Preparedness was held 10/24/21 and was successful with many residents participating.

**E. Treasurer's Report**

ICHA and the treasurer will coordinate expenses and projected expenses.

**F. CSD/PSAC**

The book club meets to discuss The Poet Warrior this month and is ongoing, coordinating with the Illuminations program at UCI.

PSAC news: Ron Cortez will be departing UCI for the Smithsonian Institution. We wish Ron well.

**G. Garden Mentoring**

The Community Seed Bank will provide seeds for free to the community in the Anthill Village Community Garden, in a “Share Table” inside the gate and available to anyone.

**VI. Tabled for Next Meeting**

- A. Naming Process of Miramonte dog park  
Tabled for December or January meeting.
- B. Renter Representation  
Tabled until all members are present.

**VII. Executive Session**

How can we accommodate renter representation as the community expands; what will “building community” look like as Area 12 is filled; what will “building community” look like and how will needs change after the area is fully built up. How can we better serve our aging community and remain equitable, while providing the right size home for residents. The board has a Google Doc with expanding ideas on these topics.

**VIII. ADJOURNMENT**

The meeting was adjourned at **6:15 p.m.**

**Minutes prepared by Andrea Canfield**

**Minutes approved by : G. Parham, Susan Pearlman, Chrissy McCormick, Sandrine Biziaux**