

# HRB Meeting Agenda and Minutes

June 06, 2023 from 4 to 6 PM

## HYBRID:

In Person: ICHA Board Room in our Community Center (1083 California Ave, Irvine, CA)

Online via Zoom: <https://us02web.zoom.us/j/86531586973>

### PRESENTATIONS TO HRB BY RESIDENTS AND GROUPS

HRB welcomes participation at the Board meetings. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

- If you wish to speak on any agenda item or other matter, you can request to be placed on the agenda under the resident communication heading.
- The “resident communications” portion of the HRB meeting is set aside for residents or groups to raise issues that are not specifically on the agenda. To ensure time to hear all residents and address old and new business, the HRB will listen to your presentation, but not vote on any matters until further discussion in the Executive Session. Each presentation is limited to 5 minutes with 5 minutes for questions and answers. Total time allotted to non-agenda items will be limited to 20 minutes. The Board may use Executive Session to discuss and vote if a vote is needed; or the Board may: request further information from the resident and group to be provided at the next meeting; request that ICHA staff contact the resident if it is an ICHA matter; refer the issue to the ICHA Board; or refer the matter to the relevant subcommittee.
- Regarding items that are on the agenda, residents will be given an opportunity to speak for up to 5 minutes when the Board discusses that item.
- Residents attending meetings over Zoom should type their name into the chat and note whether they are there for an agenda item or for “resident communications.”

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting will be called to order by the Board Co-Chair once quorum is achieved when 4 or more HRB members are present.

HRB Member	Re-Election	Absent	Present
Brad Conley	Feb-2024		X
Cami Patel	Feb-2024		X
Chrissy McCormick	Feb-2025		Joined
Gerald Parham	Feb-2025		Joined
Hobart Taylor, Co-Chair	Feb-2025		X
Mack McCoy, Co-Chair	Feb-2024		X
Susan Pearlman	Feb-2024		X

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## B. Attendance

The following were also present: From ICHA, Barbara, Jason, and Kim. Resident Maria “Masha” Karbovskaya attended to provide an update on her math circle project.

## C. Approval of May Minutes

[2022-05 HRB Meeting Agenda, Minutes, and Notes](#) (View Only Link)

## II. COMMUNICATIONS

**A. RESIDENT COMMUNICATIONS:** Any residents in attendance may present non-agenda items for 5 minutes with 5 minutes for questions and answers. The total time for this purpose should not exceed 20 minutes.

### i. Masha to provide update of Math Circle Volunteer Project

Jason reached out to Masha (Math Circle) regarding the first tutoring session. It went very well! She had 22/23 kids. HRB requested an update at June mtg. Masha talked about 6 mtgs. Now on Summer Break. Replicated UCLA Math Circle concept. UCI has a Math Circle for upper HighSchool and above (done virtually). Looking for contacts for expert help? Hobart suggested Sch. Education. Masha has a few volunteers to help. Masha has started prepwork for next year. Attendance 2nd/3rd graders were regularly 10-12 kids. She had about same number of kids for older group. Masha is looking at partnership with UCI? If MathCircle stays in UHills, she'll need a room, and publicity. No Summer program. HRB requesting that Masha provide the upcoming Fall schedule as well as a description of the program for promotional materials. The HRB encourages Masha to reach out to contacts in the Dept. of Education and Math to create a UCI partnership.

## III. ICHA Update (20-30 minutes)

- 1. Area 12 Update - How was the info session?** Barbara said Mike presented. [Slides](#) are up on [Area 12 page](#). Hobart asked about UHills.org link? Mike gave 15min presentation. 80 attendees. Many questions. [Recording on Area 12 page](#). Brad attended too and encourages all of us to watch it. August is tentative for start of demolition.
- 2. Integrated Pest Management:** Budget on track for 4-year bait/trap research project. 3/4 trap starting 01 July. Andrew will summarize results in August after data compiled.
- 3. Emergency Preparedness Update? Where is the video? When will it be uploaded? Any feedback from the info session? Any additional info about the shaker video(s) Andrew promised to share? Video linked on UHills.org. ... we have 10 signed up CPR. Need 10 more. CERT? Blood Drive only has 10 so far. Need 40 more. Maybe more 11th Hour marketing?**
- 4. Pickleball updates?** Urey is resurfacing/texturing/etc. Reservation system is ready to accommodate pickleball and tennis at Gateway. Gateway is scheduled to be striped for pickleball on May 8th & 9th, weather permitting. Online reservation system will be closed on these dates. Pickleball/Tennis Court reservation issues? ICHA seems to be finding duplicates? Need to investigate and resolve. Pickleball June 15th - 17th as of right now based on weather. Basketball courts first. Survey on clipboard and QR code to gather how people use Gateway after the striping and what they're feedback
- 5. TOPS/Enumerate Update? Have accounting issues been resolved such that Barbara can return to rollout of new system? Delayed for ongoing Ground Rent issue. Splitting Ledger is tricky.**
- 6. Andrew mentioned in previous meeting that a new mowing schedule was started for Gab and Vista to improve field turf and new nets ordered for Vista. Gophers still an issue. Vista nets were**

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supposed to arrive in May be installed soon. Striping not resolved yet. Scheduling pending weather delays. ICHA is searching for a vendor. Done to one gopher.

7. ICHA updating Architectural guidelines for EV chargers.
8. Briefly discussing Organics and Waste Bins and the literal and figurative mess of implementation. WM is starting to deliver kitchen bins for organic waste.

## IV. Treasurer's Report and Budget Committee by Susan Pearlman and Jason (5 Minutes)

**June Update:** \$42,560.94 spent FYTD (\$45k approved to spend of \$55k budget). \$12,439.06 unallocated. Just under \$11,800 given expenses for Story Walk.

[Proposed Draft Budget for Next Fiscal Year](#) (Comment-Level Access)

**May Update:** \$26,283.34 spent FYTD. \$16.3k already budgeted to be spent. \$12k remaining unbudgeted. **Requested List of Already Budgeted Items and** any recent receipts for April Susan to work on a live budget document for the next fiscal year.

**April Update:** \$23,675.81 spent FYTD \$16,300 budgeted for rest of year. \$15,024.19 left over.

**March Update:** \$21,930 spent FYTD. including all 2023 Summer movies? About \$33k remaining. Proposed Budget for next fiscal is \$64,000. This is derived from prior programming allocation, assuming the same activities from last year, and an additional \$10,00 for Fall Fiesta support. ICHA, \$55,000 flat. Fall Fiesta to be determined as a creative endeavor.

## V. COMMITTEE REPORTS (20-30 Minutes)

### A. Sustainability Committee:

- The May 6 Earth Day Event/Repair Cafe portion was a huge success. Community volunteers Jesse Jackson, Mark Walter, John Bodenschatz, Andrea Canfield, and Ziva did an amazing job with bike and miscellaneous repairs. Elisabeth Heizenberger helped with mending/sewing. Mariangeles Soto-Diaz and her amazing helper Silas co-led an Earth-day themed art project. Sustainability Committee member Audrey Kapelinski and HOOT group founder Kim Huxman put together an Earth-Day themed exhibit featuring accessible green actions that residents can take; Sustainability Committee member Belinda Campos educated the community on helping gardeners electrify gardening equipment. The community kitchen was in full swing thanks to Lu Forrest, Erika Sudderth, Miedo Igarashi, Rebecca Tuhus-Dubrow, Elisabeth Heizenberger, Paul Bauer, and Danielle Soenen who contributed food, labor, or both. We need to talk to Sabine about how she has so many volunteers. Susan?

- The CRV recycling group also had a successful morning hosting the usual CRV drive but also professional clothes drop-off on May 6. Youth and adult volunteers were appreciated for their service for the community and environment by HRB co-chair Hobart Taylor.

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For background: On May 29, 2019, Deborah Shaka made the first trial run to a local recycling center to drop off CRVs that were collected in the community. She got \$26.21 at this first run. 4 years later, the program is thriving and has expanded, partnering with Recycle from Home. The program has kept our waste streams neat and clean and contributed more than \$6,000 to the UCI Fresh Basic Needs Center. Since its inception, the program has entirely relied on community volunteers - in the past years also with the involvement of youth volunteers, under the leadership of a couple of families, namely the Amenta-Polletta family, Soenen-Vanderwal family, and Kline-McBride family.

- The Committee will be excited to hear ICHA's statistics about lbs e-waste brought in etc. on May 6th. Vendor is incredibly slow to respond to emails.

- The choir concert on 6/4 was a dedicated 0 waste event. Thanks to community volunteers Audrey Kapelinski, Elisabeth Heiszenberger, Paul Bauer, and Elena Smirnova the kitchen ran smoothly again - we ended the event only with a small bucket of trash (half the kitchen trash can).

## **B. Entertainment Committee:**

- a. Photo Contest Gallery Night was a success. Approx. 100 people attended. Discussion on what to do with the prints - lounge/media room? Andrew talked about a "presentation space" for the community photos. Identifying how it'll be implemented.
- b. Movie Night: Approx. 175 attendees. Changing date to weekend that public schools release seemed to be a success. Trivia Night was a success. Approx. 50 people in attendance. Need more volunteers. Consider changing start time and moving back to lounge and/or creating a "pub vibe".
- c. In April, HRB approved \$4,000 for Summer Concert on July 29th.
  - Need \$500 more for additional maintenance staff help (VOTE). HRB APPROVES THIS ADDITIONAL FUNDING. Need to account 3Hr Min./Person. Andrew paying for Fall Fiesta maintenance time.
- d. 23-24 FY StoryWalk books are being prepared by Kinkos. On track to be billed this FY. Andrew to confirm which method (digital vs paste/laminate is cheaper).
  - i. Need a volunteer to put out the July StoryWalk in displays
- e. Teen Night Planning Meeting
  - i. Recap:
    - i. Create separate times for middle schoolers and high schoolers to deal with the age issues.

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- ii. The idea of the chaperone is off putting to both adults and teens, undermines what teens need (space).
- iii. Move away from the movie theme.
- iv. Create a texting group for communication. Send out survey via text to get input from teens on what kinds of activities they want.
- v. Free food is important, but change it up, have boba etc.
- vi. Both teens there were aware of Instagram page.
- vii. Create a teen leadership group under the HRB.
- ii. VOTE:
  - Reserve the lounge weekly on Sundays or Wednesdays for a study gathering space. Provide light snacks. Teen led, no chaperones. (\$1000/yr) (like Friday Night Gatherings, in example)
    - 4:30-6:00pm: Middle schoolers
    - 6:30-8:00pm: High schoolers
    - (I think they wanted later time slots, but what time does the CSO leave?)
  - Quarterly (ex: August, November, February, May) host a teen activity night with fun food (ex: boba). (\$2000)
  - Convene a teen led leadership group to organize and communicate these events.

Andrew to check with ICHA on this concept. Will schedule a separate meeting to discuss logistics further.

- f. Fall Fiesta planning meeting on 6/13 at 10:30am
- g. Block Parties: Final vote on how much of budget to spend (VOTE? - see budget below) Use Rental Office Communication to reach out to Renters and promote block parties. Will work to also get bulletin boards up in Rental common areas.  
**HRB Approves Continuing to Support Block Parties for all Residents** (up to \$200 per party) and up to \$3,000 total of budget..
- h. T-shirt design contest: update from Brad? Being reconceptualized.
- i. Salsa night update from Hobart? Pushed into Fall.
- j. Update from Barbara and Jason on creating a link to volunteer on the uhills.org homepage? Needs to be explored how to implement. Cami to follow up with Barbara.
- k. The Entertainment page on UHills.org has been updated by Jason.
- l. 23-24 FY Budget (VOTE?)

<https://docs.google.com/spreadsheets/d/1gSqBmjnBgN39xK54O1NnHK3cg9q68Rt0hXTo1yQj20Y/edit#gid=0>

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- m. [Event promotion guidelines](#) discussion with Barbara, Andrew, Kim, and Jason. Reviewed ICHA guidelines regarding event promotion for future events.

## C. CSD/PSAC Committee:

CSD active with Juneteenth planning. 100 black men of OC, Jack and Jill, and/or other community resources? PAB hold up has been getting students.

Resolution to PSAC from HRB written by Brad, Hobart, & Susan for voting via email this week.

## D. Wellness / Aging In Place Committee:

Previously, Susan provided a brief update about 2 meetings on this topic, possible partnerships, Brad wrote up great notes, and distributed out. Susan talked about what Wellness will look like, new vision, community, and how we align. Brad wants to finalize and send out. Susan anticipates that more informal strategic planning work will begin in July, when Cindy Haq has officially retired. Susan emailed Debra in response to a request for a phone tree system and has not heard back. Also, Susan has recently been asked if we will return to parenting circles and she is exploring that idea. Susan talking to Jesse.

Jason and Susan advocated for CPR/AED & First Aid training/scholarships for residents based on all their work building up to last month's Emergency Preparedness meeting with Randy. Jason negotiated a 3-topic class with UCI training experts for this first class. ICHA also needs to certify all of their employees. In May, the HRB approved \$1.2k to fund up to 20 class spots for interested residents.

## VI. NEW BUSINESS (15 Minutes)

- A. **Should HRB standardize on tech platform?** Nonprofit free Google Workspace for example? Barbara wants to be involved. Could we use another social media platform? TOPS? Brad and Mack will work with Barbara and Susan on tech platform discussion. Related to The Village project? How do we meet people where they are? **We need to put it on a tech subcommittee. Brad? Barbara? Mack? Ask Nina or Harry to join? ... Mack to followup with Nina and Harry. What should discuss future of Listserv as Harry and Nina continue to move away from UHills activities?** Connected to point above.
- B. **Pride (June 11th):** Mack met with Jeanne Scheper and Hobart Taylor to discuss multiple options. Mack following up with Jason early May to finalize. Mack requesting up to \$2,500 for Entertainment, Ice Cream Truck, and miscellaneous supplies. (We provided \$500 for 2022 Pride to cover the Ice Cream Truck and supplies.) **HRB APPROVED.**
- C. **Sandrine requested a volunteer dinner two months ago-where do we stand with this?** Chrissy suggested something next FY. Susan brought up something thematically specific. in November budget.
- D. **Time Capsule?** Chrissy asked for this to be added to the agenda. In Vista Park Area 11? Unearthed in a decade? Capsule purchased but never installed? Plaque needed to be ordered? Matching ICHA Funds? Brice was handling it with Zack? Art Committee? Children Tiles at Bus Stops? Pride Crosswalk? \*\*\*\* NEED TO DISCUSS. Andrea involved? Lilli?
- E. **Nesve's Aqua Fitness Classes:** Nesve has been holding aqua fitness classes in the Los Trancos pool over the years. She would like to start back up with them again starting Monday, 6/12 - Monday, 10/30. They would be every Monday in the pool at 5 p.m. and she will provide an updated certificate of insurance. **HRB Approved the request.**

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**F. Culture Talks Proposal**

<https://docs.google.com/document/d/1-m5CU3S-oGISXIMeFOBLNINgByQr0PzBmzU63ASkUnU/edit>. Requesting room and nominal budget. HRB approved up to \$500 for snacks, CSO time, and room fee waiver.

**G. Narwal Ice Cream Truck on 6/17 for time trials. HRB APPROVED up to \$500 for a Narwal Event**

**VII. HRB EXECUTIVE SESSION (10-15 minutes)**

**VIII. NEXT HRB MEETING: 4 PM to 6 PM on JULY 11, 2023 in ICHA Board Room and on Zoom**

**VIX. ADJOURNMENT**

7:01 PM adjourned by board vote

Minutes prepared by Mack with input from multiple attendees