

# HRB Meeting Agenda and Minutes

July 11, 2023 from 4 to 6 PM

## HYBRID:

In Person: ICHA Board Room in our Community Center (1083 California Ave, Irvine, CA)

Online via Zoom: <https://uci.zoom.us/j/98345041896> (Different Zoom due to date change)

### PRESENTATIONS TO HRB BY RESIDENTS AND GROUPS

HRB welcomes participation at the Board meetings. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

- If you wish to speak on any agenda item or other matter, you can request to be placed on the agenda under the resident communication heading.
- The “resident communications” portion of the HRB meeting is set aside for residents or groups to raise issues that are not specifically on the agenda. To ensure time to hear all residents and address old and new business, the HRB will listen to your presentation, but not vote on any matters until further discussion in the Executive Session. Each presentation is limited to 5 minutes with 5 minutes for questions and answers. Total time allotted to non-agenda items will be limited to 20 minutes. The Board may use Executive Session to discuss and vote if a vote is needed; or the Board may: request further information from the resident and group to be provided at the next meeting; request that ICHA staff contact the resident if it is an ICHA matter; refer the issue to the ICHA Board; or refer the matter to the relevant subcommittee.
- Regarding items that are on the agenda, residents will be given an opportunity to speak for up to 5 minutes when the Board discusses that item.
- Residents attending meetings over Zoom should type their name into the chat and note whether they are there for an agenda item or for “resident communications.”

## I. PRELIMINARY

### A. CALL TO ORDER

Meeting will be called to order by the Board Co-Chair once quorum is achieved when 4 or more HRB members are present.

HRB Member	Re-Election	Absent	Present
Brad Conley	Feb-2024		X
Cami Patel	Feb-2024		X
Chrissy McCormick	Feb-2025		X
Gerald Parham	Feb-2025		X
Hobart Taylor, Co-Chair	Feb-2025		X
Mack McCoy, Co-Chair	Feb-2024		X
Susan Pearlman	Feb-2024	X	

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## B. Attendance

The following were also present: Andrew, Jason, Kim, and Victor from ICHA. From UCI PD we have Chief Liz Griffin, Lt. Dan Henderson, and Lt. Matt Mahoney.

## C. Approval of May Minutes

[2022-06 HRB Meeting Agenda, Minutes, and Notes](#) (View Only Link)

Approved unanimously by the HRB.

## II. COMMUNICATIONS

**A. RESIDENT COMMUNICATIONS:** Any residents in attendance may present non-agenda items for 5 minutes with 5 minutes for questions and answers. The total time for this purpose should not exceed 20 minutes.

- i. **Dr. Shakira Hobbs was present during a brief discussion with Chief Elizabeth "Liz" Griffin. Hobart provided an overview. Dr. Hobbs gave her perspective and thoughts about policing in UHills.**

## III. Policing in UHills Discussion (30 minutes)

- A. Lt. Mahoney expressed a desire to share updates about the following topics: OC Be Well, the role of OC Health Care Clinicians on campus, UCI Police Tiered Responses, and Continued Community Relations. Be Well is about clinicians on mental health visits. Police website contains a lot of information. Someone asked about active shooter training? OC Health Care comes once a week to campus for mental health issues.
- B. **The HRB wants to discuss how we can encourage, engage, and support policing in UHills. We need to be real, big idea activity? to build community? Where are the police coming from? Hobart provided a great summary for all of this and Brad summarized. Community Police Academy for UHills proposed by Gerald. Get UCIPD plugged into the quarterly newsletter. NNO on 8/1 so what about an "NNO popup" at Summer Concert on Saturday? And community conversations going forward. Could HRB fund a "police academy community (CPA) activity?" (1,610 doors in UHills and 3500 email addresses in ICHA list) Ask The Chief column? Brad suggested a ICHA - HRB - UCIPD subcommittee on policing in UHills. **Maybe call it a "safety" subcommittee that would include Emergency Management in the mix. Quarterly meetings?****

## IV. ICHA Update (20-30 minutes)

- A. ICHA and the HRB Chair Meeting Group have agreed to meet every other Tuesday afternoon commencing July 18th.
- B. Area-12 demolition is now scheduled for the end of July pending Biologists clearance of birds from and near the site. Design development of the new Townhomes units continues. Site improvements including grading and underground utilities are tentatively slated for late Fall.
- C. Fall Fiesta planning is in full swing. We currently have Reptile Zoo scheduled from 12pm-2pm. The event is from 12pm-4pm, so we would like to add two hours and have them onsite from 12pm-4pm. The original cost was \$725.00, the additional two hours brings the cost to \$1025.00, and the organization will add one more additional (really cool) animal! An American Alligator! **HRB VOTE NEEDED.** Management is coordinating with the Entertainment Committee who will take the lead in reporting back to the Board. **HRB VOTED AND APPROVED.**
- D. Commencing in July, Management is pursuing a ¾ Station Snapping program for rodent control as requested by the Board contrary to ICHA's recommendations. In closing out the 22-23 Fiscal

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year, it appeared three times as many rodents are being removed via bait vs snapping. Year end statistics will be shared with the Board in August.

- E. Management awaiting discussion from the Board on the possible introduction of a LGBT rainbow crosswalk in UHills. Design, location, resident involvement, cost etc. to be addressed. Possible installation contingent on road resurfacing schedule.
- F. Management has confirmed the inclusion of wildlife warning language within the ICHA Sales and Marketing Buyer Disclosure Document. A suggestion for the Board's consideration is to have Management directly deliver (once an escrow closes) via TOPs the previously compiled "Welcome to the Neighborhood" letter (slightly modified if necessary) that is on the Welcoming and Wellness / Web page.
- G. Management will work with Sandrine Shearson in arranging and displaying the Photo Contest images at the Community Center. The display is anticipated to be completed before the end of July.

## V. Treasurer's Report and Budget Committee by Susan Pearlman and Jason (10 Minutes)

**July (Start of new FY):** \$4,766 left over went into dishwasher. \$682 overage covered by ICHA.

**June Update:** \$42,560.94 spent FYTD (\$45k approved to spend of \$55k budget). \$12,439.06 unallocated. Just under \$11,800 given expenses for Story Walk.

[Proposed Draft Budget for Next Fiscal Year](#) (Comment-Level Access)

**May Update:** \$26,283.34 spent FYTD. \$16.3k already budgeted to be spent. \$12k remaining unbudgeted. **Requested List of Already Budgeted Items and** any recent receipts for April Susan to work on a live budget document for the next fiscal year. Emailed 7/20/23

**April Update:** \$23,675.81 spent FYTD \$16,300 budgeted for rest of year. \$15,024.19 left over.

**March Update:** \$21,930 spent FYTD. including all 2023 Summer movies? About \$33k remaining. Proposed Budget for next fiscal is \$64,000. This is derived from prior programming allocation, assuming the same activities from last year, and an additional \$10,00 for Fall Fiesta support. ICHA, \$55,000 flat. Fall Fiesta to be determined as a creative endeavor.

## VI. COMMITTEE REPORTS (20 Minutes)

### A. Sustainability Committee:

Sustainability is on Summer Break and will resume meetings in September.

### B. Entertainment Committee:

**Pride** (June 11th):

Was a huge success! Sabine said it was our most sustainable "near zero waste" event in UHills history. We identified the dishwasher as a major speedbump. The HRB and ICHA worked together to buy a much faster dishwasher to facilitate reuse for future events.

The maker activities and face painters were hugely popular. The OC Ice Cream Truck was very popular. The open bar and snacks were highly successful. The comedy show had very strong attendance. The DJ and dance were the lightest attended activity. We went slightly over budget but our supplies were used for Juneteenth, our AED/CPR/First Aid class, and our first ever Culture Talk. SignUp was highly useful for volunteer recruiting, coordination, and reminders.

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Upcoming events:

7/22: Movie Night

7/29: Summer Concert

8/19-8/20: Movie Night and Campout

9/30: MidAutumn Mooncake Festival

StoryWalk Books: Complete? Update from Andrew. Finished by Jason needs to review because some things were missing? Jason will follow-up with Cami after he's reviewed everything. \$3.2k last year.

Teen Leadership & Development Sub Committee: Cami emailed Mack & Hobart regarding details and promotion of this idea, awaiting response. Also awaiting response from Andrew regarding weekly study socials. Cami and Andrew need to talk about some issues around teen events. Mack to coordinate with Jason.

Fall Fiesta: Need to schedule another planning meeting.

Volunteer Sign Up: Jason has an account and is beginning to create volunteer forms. These should be linked in eblast and instagram. Anyone planning an event should communicate with Jason to create a SignUp so we can invite and involve more residents. Any update on getting a "Get Involved Here" button on the uhills.org front page? Mack to coordinate with Jason.

General discussion about length of events. Probably 2-4 hours is ideal so that we have residents arriving at the same time to build community as well as not stretch our resources thin.

Could we buy mugs for coffee?

Juneteenth Update: 200-215 spread throughout the whole time. Dance was very lightly attended. Whatever was not used was recycled or repurposed to other events. Nearly zero waste. Gerald said planning deserves recognition but the MUSIC and speakers were amazing! Bookstore was happy. Ice Cream good. Bred was too.

## C. CSD/PSAC Committee:

[No Update]

## D. Wellness / Aging In Place Committee:

How was [our first ever CulturesTalk event](#)? Our first Culture Talk on Afghanistan was very well attended, and enjoyed by all. We had to pull out additional seats and people really didn't want to leave! We anticipated 30, and ended up closer to 50. For this short turn around, type of event, I think we had great success! Brad says it was brilliant and should be a model for future events. Event was recorded and may be posted by Brad after editing.

What we learned? It worked because it was organic, involved some form of campus partnership, told a story, was set in a specific place, and had an aspect of historical reflection. I have talked with Roxanne Varza about a new project she has coming out this fall. Alternatively, there is an amazingly

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well curated display at Crystal Cove right now. The topic is Japanese Culture in SoCal. It incorporates all these points, but a campus connection. So, stay tuned and all ideas are welcome!

## VII. NEW BUSINESS (15 Minutes)

- A. **Should HRB standardize on a tech platform?** Ongoing discussion. The Listserv may have found a replacement administrator if Harry and Nina “retire.”
- B. **Sandrine requested a volunteer dinner two months ago-where do we stand with this?** In June, we moved this to November. Who is coordinating it? In Entertainment going forward.
- C. **Time Capsule?** Chrissy asked for this to be added to the agenda. In Vista Park Area 11? Unearthed in a decade? Capsule purchased but never installed? Plaque needed to be ordered? Matching ICHA Funds? Brice was handling it with Zack? Art Committee? Children Tiles at Bus Stops? Pride Crosswalk? \*\*\*\*\* NEED TO DISCUSS. Andrea involved? Lilli? **Has this discussion happened? Chrissy and Hobart. Andrea Canfield initiated the time capsule during her tenure on the HRB.(ht)**
- D. **Narwal Ice Cream Truck on 6/17 for time trials.** How was it? Did they appreciate it? We also approved the loan of 4 new portable canopies via email. Portable canopies in storage. Ice cream was popular. Kim to follow up with Narwals.
- E. Ron Reid, Director of Asset Management, will be providing announcements and exhibits detailing the street areas to be addressed with new coatings scheduled for late August / early September. Ron is working on it. We need more heat for curing and drying.
- F. Management wishes to discuss with the Board observations regarding childcare use and activities involving group use of the Lounge and Media Rooms. Regular use of the rooms by multiple Nannies and their children appears to be monopolizing the use of the facilities. We would like to discuss possible options to ensure the facilities are equally available to all. DISCUSSION POINT. Andrew & Jason are soliciting feedback. How do we balance shared use and interest? Public space issues? We aren’t a gated community. Maybe some kind of scheduling?
- G. Tree Removal Request. “Removal of 3 Eucalyptus trees in a common area adjacent to our property. See accompanying letter and attachments.” Refer to “Attachments to Request Letter\_Pontell.zip” sent separately. **HRB VOTE NEEDED.** The 3 remaining trees were pruned. The tree that fell was top heavy. Multiple people have looked at these trees and reported they were okay. Precedent is a concern. An independent arborist? Important for fairness? We have a common area landscaping modification policy. Who pays? The homeowner? The HRB? ICHA? 1,800-3,000 cost? What is the process and how do we communicate it to the resident? HRB shared.
- H. Coyote Signs. Jason received the sign but the city doesn’t want them all over. \$40 each. \$300 APPROVED. Mack and Brad will work with Jason and Andrew on this.

## VIII. If Needed, HRB EXECUTIVE SESSION (10-15 minutes)

## IX. NEXT HRB MEETING: 4 PM to 6 PM on AUGUST 1, 2023 in ICHA Board Room and on Zoom

## X. ADJOURNMENT

6:10 PM adjourned by board vote

Minutes prepared by Mack with input from multiple attendees